STANDARD FORM | Approved For Release 2009/10/02 : CIA-RDP61-00442A000100020029-7

Office Memorandum · United States Government

TO :

Director of Training

THROUGH:

Deputy Director of Training

DATE: 10 June 1959

25X1

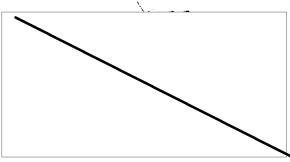
FROM:

Registrar/TR

SUBJECT:

Weekly Activity Report No. 23

3 June - 9 June 1959



I. SIGNIFICANT ITEM:

25X1

limited his interest in DD/P training efforts to full-time trainees during the present fiscal year. We prepared and have furnished him the requested information on all Operations courses and on language trainees (internal and external).

The language training story is of particular interest and, I believe, puts DD/P efforts in a less unfavorable light than many presume. Several years ago, the typical situation from all Agency sources would be about 6 - 8 in training overseas, a similar number internally, and about 8 - 12 at FSI, Georgetown or elsewhere in the U. S.

Here is the situation in FY 59:

DD/P LANGUAGE TRAINEES (FULL TIME)

	GROUP I LANGUAGES	GROUP II LANGUAGES	GROUP III LANGUAGES
EA I	46	5	5
FSI	9	11	ı
Elsewhere in U. S.	3	3	3
Overseas	_3	_0	_7
	61	19	16

Of the 96 DD/P personnel who took full-time language training in this FY, the number studying at the intermediate level is as great as the total entrants in a typical year formerly!

25 YEAR RE-REVIEW

CONFIDENTIAL

OFFIT-

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E.F.

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II. OTHER ITEMS:

25X1 25X1

effected within OTR has been that which brought to the OTR Personnel Office. I've heard many favorable comments from clerical employees about the genuine interest and all-around warmth she has shown on her temporary job. She also proved to me in a practical case involving one of my employees that she gets things done quickly to correct an administrative error where others would have been content to settle for complacent inaction.

2. Requests for external training in the past week have been received from these varied sources:

From DD/P: TSS, SR, EE, FE, NE

From DD/I: PIC, OSI, ORR, FDD, FBID, ONE

From DD/S: OTR, OL, MGMT, Compt., OP, Commo,

OS

Training sought has been varied, too. Besides those normally expected, we've recently placed people in such activities as

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and (2) we received another request for Reading Improvement. This latter was arranged again at no cost, so that all training in this field for the entire fiscal year represented complete savings to the Agency. Any doubts I may have had a year ago, in recommending doing away with that activity and space and personnel on the premise that we could handle it otherwise, are now allayed.

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SECRET

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	25X1	3. dropped in to ask me to meet with Joseph	
25X1	25X1	Smith, the AMA educational counselor particularly concerned with the program. After talking with Mr. Smith, it is easy to identify straws in the wind pointing to a conclusion that AMA is not yet being swamped with applicants from Government agencies for this special program. Until Bob takes and reports on the second phase of the program I don't believe we should put any additional candidates in it. Mr. Smith respects our position.	
25 X1	l	4. A final briefing is scheduled for Friday, 12 June 1959, for the three Agency participants in the Summer Seminar.	25X1
		5, TSS, who is currently engaged in a two and one-half year full time program at MIT, dropped in during the past week and gave us a report on his progress. He is scheduled to complete his program at the end of the Fall semester. At that time, he will receive his Ph.D. in Physical Chemistry. All of his grades received thus far have been "excellent".	2EV4
0EV4			25X1
25 X 1	25X1	6. Arrangements have been made with for to talk to the OC students at on Monday, 15 June have recommended that we alter our original policy of authorizing official travel so as to	25X1
25 X 1		pay for three round trips any time during the 24 week period in order to permit to schedule personal autos for off-base problems. This proposal was favorably accepted and will be in effect for this and all future OC groups will explain the new policy to the students and also settle travel claims at that time.	25X1
25X1	775	7. This week we began using vouchered funds in connection with external training programs. We had a meeting with individuals in the Fiscal Branch regarding procedures to be followed. We will use vouchered funds in all cases except when security factors are involved.	
	25X1	8. We are looking over the publications carefully to make a good showing in the exhibit has planned. and I are keeping close contact on DTR's particular interest in publications under her cognizance, as well as the more newsworthy efforts of others.	25X1

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25 X 1		9. Personnel-wise, we have on a week's leave,	
	25X1	in full-time training, and in part-	25X
		time training. So I'm doubly pleased to get back	25X
		again as a summer employee. He's pretty solid as an 18-year	
		old, and for the third year declares his interest in eventual	
		employment with the Agency. With an avowed determination to	
		seek an M.A. at Chicago in International Relations I think	
		Ricky should get the opportunity while here, even though he	
05)//		claims only a "B" average ability, to meet with the JOT	
25 X 1		officials and possibly as a former U. C. man.	
	25X1	10. ONE. is currently using one of our	
		10. ONE, is currently using one of our typewriters to prepare a draft of his thesis.	25X
		completing a year of study, principally at the Library of	
		Congress, at ONE request. As soon as our other summer employee	
		reports, Matt will take up residence in area	25X
		while the crew is away from there.	
		11. During the week 3 June - 9 June 1959, there were 699	
	DDS	persons enrolled in OTR conducted training. The breakdown	
	700	for enrollment is:	
		130 enrolled in 21 classes (12 languages) voluntary	
		256 enrolled in 34 classes (14 languages) internal	
		158 enrolled in 6 Intelligence School courses	
		91 enrolled in 6 Operations School courses	
		26 enrolled in 2 area courses	
		32 from other Government agencies	25X
		6 Dependents	